

**Minutes**

**Green Bay Neighborhood Leadership Council**

**STEERING COMMITTEE**

**Wednesday, May 15, 2019, 4:30 – 5:30 PM**

**Conference Room 606 City Hall**

**STEERING COMMITTEE MEMBERS: (P= Present; A=Absent; E=Excused)**

**Dan Theno, Oak Grove, Chair (P); Debbie Hamilton, Mather Heights, Vice Chair (E); Trudy Jacobson, East Shore Drive, Secretary (P); Sarah Lueschow, King of Arms (L@4:40); Jim Ridderbush, Marquette Park (E)**

**Appointed Members: Noel Halvorsen, Executive Director, Neighbor Works (L@4:34); Will Peters, Neighborhood Support Specialist, Treasurer (P); Cheryl Renier-Wigg, Assistant Development Director, (P)**

**Meeting was called to order at 4:30 pm by Chair Dan Theno.**

**APPROVAL of April 17, 2019, MINUTES**

**Trudy Jacobson motioned to approve the minutes followed by a second from Jim Ridderbush. All approved without correction with a voice vote.**

**APPROVAL of FINANCIAL UPDATE for January 1 – May 10, 2019**

<b>Cash Balance:</b>	<b>\$ 7,134.28</b>
<b>GBLNC Greater Green Bay Community</b>	<b>51,551.51</b>
<b>Foundation Account</b>	
<b>Liabilities</b>	<b>7,269.68</b>
<b>Total Balance</b>	<b>\$ 51,416.11</b>

**Motion to approve the financial report was made by Will Peters and seconded by Jim Ridderbush. All approved by voice vote with no corrections.**

**FUNDRAISING UODATE**

**Will reported receiving pledges to almost 2/3 of goal.**

**DISCUSSION OF SOP'S:**

**Dan provided a second draft of SOP's including all suggestions or clarifications offered previously by the steering committee. The chair then made a motion to accept the SOP's which was seconded by Jim Ridderbush. Upon request from Chair Theno, Will Peters made a motion to change the name of the Steering Committee for the GBNLC from steering committee to Executive Committee which was seconded by Trudy Jacobson. Both motions were unanimously approved by all members of the steering committee with the understanding that the By-Laws must be changed and voted upon at the Annual Meeting in December 2019.**

#### **PLANS FOR JUNE 7, 2019, GBNLC MEETING**

**Mayor Presentation – 10 mins; Presentation of History/Genesis of GBNLC by Cheryl and Noel – 15 mins; Interactive Discussion of Neighborhood Picnics, Newsletters, Roberts Rules of Order – 10 mins; SOP's – Theno – 10 mins; Emergency Plans for Neighborhoods re: Disaster Preparedness– Halvorsen – 10 mins.**

#### **OTHER BUSINESS:**

**Several brief reports were offered by Will about neighborhood revitalization activities, the mini-grant review process for awards, the need for leadership training in social media usage for boards and neighborhood leaders, and ongoing information about the Web Site development for GBNLC and bios of neighborhoods.**

#### **MOTION TO ADJOURN**

**A motion to adjourn was made by Dan Theno and seconded by Jim Ridderbush which resulted in unanimous approval by voice vote with adjournment at 5:30 pm.**

**NEXT SCHEDULED MEETING: June, 19, 2019, from 4:30-5:30 pm in Room 606 of City Hall.**

**Trudy M. Jacobson, Secretary, Green Bay Neighborhood Leadership Council  
President, East Shore Drive Neighborhood Association**