

Minutes

Green Bay Neighborhood Leadership Council

STEERING COMMITTEE

Wednesday, June 27, 2018 4:30 – 5:30

Conference Room 310 City Hall

STEERING COMMITTEE MEMBERS: (P= Present; A=Absent; E=Excused)

Dan Theno, Oak Grove, Chair (P); Debbie Hamilton, Mather Heights, Vice Chair (P); Trudy Jacobson, East Shore Drive, Secretary (P Arrived at 4:40); Jim Ridderbush, Marquette Park (P)

Appointed Members: Noel Halvorsen, Executive Director, Neighbor Works (P Arrived at 4:41); Bill Paape, Neighborhood Development Manager (E); Will Peters, Neighborhood Support Specialist, Treasurer (P); Cheryl Renier-Wigg, Assistant Development Director, (P)

Meeting was called to order at 4:30 pm by Dan Theno.

Finance Update:	Cash Balance:	\$15,292.51
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GBLNC Greater Green Bay Community	Balance:	35,558.40
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Foundation Account

Total Balance	\$50,850.91
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Fundraising Update: Cheryl reported the campaign cabinet has been formed and we are setting up the first cabinet meeting in July. Our goal is \$300,000. We have received a verbal commitment from our major donor so we are off to good start. Noel Halvorsen and Jim Ridderbush will help with the campaign along with Will and Cheryl.

August Meeting Diversity:

Will is in contact with the CEO of the YWCA, Patricia Robinson, recommended by Celestine Jeffreys

Reiterated critical approach to engaging all individuals in neighborhood and meeting needs of individuals with differing backgrounds.

DISCUSSIONS:

1. **USE OF GBNLC status of tax exemption for use by individual neighborhoods to use when applying for outside grants such as the Brown County Crime (BCCPF) grants.**

Will met and checked with the Crime Grant people if they will waive the requirement of the tax exempt status for neighborhoods. Some suggestions were for the GBNLC to handle the Crime Prevention Grants in a similar fashion to the Mini-Grants with a contract and have the Community Foundation act as the fiscal agent. Community Foundation prefers no part in. Another suggestion was for neighborhoods without their own (501)(3)(c) status to partner with another non-profit.

MOTION: Noel H moved that the GBNLC NOT act as the fiscal agent for the Crime Prevention grants but to encourage neighborhoods without (501)(3)(c) status to partner with another (501)(3)(c) status non-profit organization to pursue grants. Dan T seconded the motion.

VOTE: Unanimous support

1. **VOLUNTEER ACTIVITY ARSENAL**

- a. **Bounce House Update**

Cost to insure for use reported at \$350. Voted to NOT pursue.

- b. **Missing Stakes for Large Tent & Instructions**

Will suggested the need for instructions for erecting the tent and wants to observe its erection and ensure enough stakes are available. Dan T offered July 21 at St Phillips Park for Oak Grove's Picnic when they use the tent as an opportunity to take care of this.

- c. **Movies**

Scott Vanedestine has indicated that the camera for showing the film needs to be cleaned or replaced. Steering committee discussed approving the cost of the cleaning fee as well as a yearly stipend for Scott's work in maintaining the equipment, transporting the equipment to neighborhood sites, showing the film, remaining on site until the end and repacking and transporting the equipment to secure and safe storage. Stipend will be based upon the receipt at the end of the film showing year for 2017/2018 with dates, times and neighborhood sites.

MOTION: Jim R moved a stipend of \$50 per movie be awarded. Dan T seconded the motion.

VOTE: Unanimously adopted.

2. NEIGHBORHOOD SIGNS

Discussion of who is responsible for maintenance (painting) of neighborhood signs. Since the signs are placed within the city's right of way, the maintenance or replacement of the original sign for the neighborhood will be borne by the GBNLC on a rotational basis. Notification of neighborhood presidents will occur.

3. MISCELLANEOUS

- a. League of Women Voters has asked GBNLC to send an email to all neighborhood presidents about an upcoming Brown County Executive Committee open meeting on July 9th regarding potential Brown County redistricting for the 2020 census. Since GBNLC has identified voter information as part of its 2018 goals, Dan will be sending the notice to alert neighborhood presidents of the upcoming Brown County Executive Committee meeting.**
- b. Cheryl announced that a reorganization of the Community and Economic Development department will be taking place and that Bill Paape will no longer be part of the steering committee. Discussion ensued about replacing that position of the steering committee with another neighborhood president, preferably from the "middle" of the city either east or west sides. Suggestion was made to post a job description of the duties of a member of the steering committee and handle like a business interview.**
- c. Will announced that the two sub-committees, PR and Outreach that were formed this year will be holding meetings in July.**

ADJOURNMENT

Jim R moved and Deb H seconded. With unanimous approval, meeting adjourned at 5:33 pm.

Trudy M. Jacobson, Secretary

GBNLC Steering Committee

Chair/President, East Shore Drive Neighborhood Association (ESDNA)

